

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE  
TOWN OF FALHER**

**IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, DECEMBER 12, 2016**

**IN THE COUNCIL CHAMBERS OF THE MUNICIPAL OFFICE**

PRESENT : Mayor Buchinski  
Councillors: Lindsay Brown  
Sandra Primeau  
Marie St. Laurent  
Administration: Adele Parker  
Ernest Marchildon  
Jacqueline Hébert

**CALL TO ORDER** Mayor Buchinski called the meeting to order at 7:00 p.m.

**ACCEPTANCE OF  
AGENDA**

**Res. 16-409** Moved by Councillor Primeau that the agenda be approved as presented.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-410** Moved by Councillor Brown to recess the Council Meeting and proceed to the Public Hearing.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**PUBLIC HEARINGS**

**Repeal of Falher Northeast Area Structure Plan**

**Res. 16-411** Moved by Councillor Primeau to commence the Public Hearing at 7:02 p.m.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

No written claims were filed with the Municipal Administrator with regards to the repeal of the Falher Northeast Area Structure Plan.

**Res. 16-412** Moved by Councillor St. Laurent to close the Public Hearing and reconvene the Regular Meeting of Council at 7:03 p.m.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**APPROVAL OF  
MINUTES**

**Minutes of November 15, 2016 regular meeting**

**Res. 16-413** Moved by Councillor St. Laurent that the minutes of the regular meeting held on November 15, 2016 be approved as circulated.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**BUSINESS  
ARISING**

**Res. 16-414**      **Peace Regional Victim Services**  
 Moved by Councillor St. Laurent that a letter be sent to Peace River Regional Victim Services indicating that the Town of Falher would not be providing financial support in 2017.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-415**      **Development Permit**  
 Moved by Councillor Primeau that this item be tabled.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-416**      **Honey Festival**  
 Moved by Councillor Primeau that due to lack of manpower the request from Honey Festival Committee for administrative support be denied at this time.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**FINANCIAL**

**Res. 16-417**      **Bank Reconciliation**  
 Moved by Councillor St. Laurent that a Bank Reconciliation for the period ending November 30, 2016 be approved as circulated.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-418**      **Bills for Payment**  
 Moved by Councillor St. Laurent that bills paid on November 30, 2016 totalling the sum of \$165,917.88 be accepted as information.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-419**      Moved by Councillor Primeau that the list of accounts payable dated December 12, 2016 totalling the sum of \$350,435.06 be accepted as information.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-420**      **Income Statement**  
 Moved by Councillor St. Laurent that the Income Statement for the period ending November 30, 2016 be accepted as information.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-421**      **2017 Budgetary Items**  
 Moved by Councillor St. Laurent that there be no utility rate increase for 2017 and that the town subsidize waste collection by \$1.50 per user per month.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Interim Budget****Res. 16-422**

Moved by Councillor Brown that the 2016 Estimate of Revenues and Expenditures be adopted as the Town's Interim Operational Budget for the year 2017.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**BYLAWS &  
POLICIES****Bylaw to Repeal NE Area Structure Plan Bylaw 89-02****Res. 16-423**

Moved by Councillor Primeau that Bylaw No. 16-08 be given a second reading.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Res. 16-424**

Moved by Councillor St. Laurent that Bylaw No. 16-08 be given a third and final reading.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**NEW BUSINESS****Recreation Complex – Arena Schedule for Christmas****Res. 16-425**

Moved by Councillor Primeau that the Recreation Complex arena be closed from December 23, 2016 to January 2, 2017 except for December 28 to 30, 2016 where it will be open for one hour for shinny and one hour for public skating.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Recreation Complex – FRRC Policy****Res. 16-426**

Moved by Councillor St. Laurent that this item be tabled.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Recreation Complex – Shinny & Public Skating****Res. 16-427**

Moved by Councillor Brown that the 2016-2017 Shinny & Public Skating schedule be set as follows:

Shinny Hockey - Wednesday - 4:00 to 5:00 pm

Public Skating - Friday - 4:00 to 5:00 pm

Public Skating - Sunday - 4:00 to 5:00 pm

Shinny Hockey - Sunday - 5:00 to 6:00 pm

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Recreation Complex – Timers for heaters and Bleachers****Res. 16-428**

Moved by Councillor St. Laurent that arena bleacher heater switches be replaced with 60 minute timers.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Recreation Complex – Falher Curling Club****Res. 16-429**

Moved by Councillor St. Laurent that Falher Curling club be reimbursed, at the end of the 2016-2017 season, \$4,750.00 for janitorial services.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

- Res. 16-430**      **Recreation Complex – Smoky River Minor Hockey**  
 Moved by Councillor Primeau that this item be accepted as information.  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED
- Res. 16-431**      **Manatees**  
 Moved by Councillor Brown that this item be tabled.  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED
- Res. 16-432**      **Gym Lease**  
 Moved by Councillor St. Laurent that the 2017 Falher Recreation Complex Gym lease agreement be approved as presented.  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED
- Res. 16-433**      **Request from Falher Recreation Development Society**  
 Moved by Councillor St. Laurent to accept as information.  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED
- Res. 16-434**      **Appointment of Auditors**  
 Moved by Councillor Brown that Sylvain and Company be appointed as auditors for the year ending December 31, 2017.  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED
- Res. 16-435**      **Janitor Contract - 2017**  
 Moved by Councillor Primeau that the janitorial contract with Nicole Maure be renewed for the term of March 1, 2017 to February 28, 2018 for the sum of \$360.00 per month; and that the Mayor and Municipal Administrator be authorized to enter into an agreement with Nicole Maure for janitor services.  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED
- Res. 16-436**      **Concerto Representative**  
 Moved by Councillor Primeau that the following rates of remuneration for the Concerto Representative be approved:  
 Mileage: government rates for mileage and meals  
 Incidentals: \$15.00  
 Honorarium: up to 4 hours \$120.00; over 4 hours \$200.00  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED
- CORRESPONDENCE**  
**Res. 16-437**      Moved by Councillor Brown that the attached correspondence be accepted as information.  
 FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent  
 CARRIED

**COMMITTEE  
REPORTS****Committee Reports****Councillor Braithwaite**

- Honey Festival – October 17, 2016
- Economic Development Wine & Cheese – October 18, 2016
- Smoky River Ag Society – October 20, 2016
- Economic Development Training – November 3, 2016
- Tourism/Chamber – November 16, 2016
- Smoky River Ag Society – November 17, 2016

**Councillor Brown**

- Library Committee – October 4, 2016
- Library Committee – November 1, 2016
- Economic Development Training – November 3, 2016
- Peace Library Systems – November 26, 2016

**Councillor Limoges**

- Recreation Committee – November 8, 2016
- Recreation Committee – November 21, 2016

**Councillor Primeau**

- FCSS Board Meeting – October 26, 2016
- Tourism/Chamber – November 16, 2016
- Community Education Council – November 24, 2016
- FCSS Board Meeting – November 30, 2016
- CCEC Meeting – December 9, 2016

**Councillor St. Laurent**

- Water Commission – October 24, 2016
- Waste Commission – October 24, 2016
- Economic Development Training – November 3, 2016
- Physician Recruitment – November 7, 2016

**Mayor Buchinski**

- Economic Development Training – November 3, 2016
- Recreation Committee – November 8, 2016
- Recreation Committee – November 21, 2016
- Heart River Housing – November 23, 2016
- Water Commission – November 28, 2016
- Waste Commission – November 28, 2016
- Economic Development – November 29, 2016
- MMSA – December 2, 2016
- Recreation Committee – December 5, 2016
- Regional Meeting – December 6, 2016

**Res. 16-438**

Moved by Councillor Brown that the Committee Reports be accepted as information.

FOR: Mayor Buchinski, Councillors Brown, Primeau and St. Laurent

CARRIED

**Director of Public Works Report**

The Director of Public Works reported on the following matters:

- Hydrant break
- Completed drainage ditch
- Started working on budget

**Res. 16-439**

Moved by Councillor Primeau that the action list and oral reports from the Director of Public Works be accepted as information.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Chief Administrative Officer Report and Action List**

**Res. 16-440**

Moved by Councillor St. Laurent that the Chief Administrative Officer's report and action list be accepted as information.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**CONFIDENTIAL  
ITEMS**

**In Camera**

**Res. 16-441**

Moved by Councillor Brown that council go in-camera at 8:30 p.m.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Jacqueline Hébert, Ernest Marchildon and Adele Parker left the meeting at 8:55 p.m.**

**Adele Parker rejoined the meeting at 9:15 p.m.**

**Out of Camera**

**Res. 16-442**

Moved by Councillor Primeau that council returns to an open meeting at 9:30 p.m.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Utility Right-of-Way**

**Res. 16-443**

Moved by Councillor Brown that this item be tabled.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**Salary Grid**

**Res. 16-444**

Moved by Councillor Brown that the amended salary grid be approved.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

**CAO Wage Level**

**Res. 16-445**

Moved by Councillor Primeau that the Chief Administrative Officer moves to level 4 of the salary grid effective January 1, 2017.

FOR: Mayor Buchinski, Councillors, Brown, Primeau and St. Laurent

CARRIED

ADJOURNMENT: Mayor Buchinski adjourned the meeting at 9:22 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Administrator